



Battle Town Council



A meeting of the PERSONNEL SUB-COMMITTEE will be held on
TUESDAY, 27 NOVEMBER at 6.30pm in the Almonry, High Street, Battle

To Cllrs: **G Favell, D Furness, J Gyngell**
(With copies to other Members for information)

Sub-Committee Members are hereby summoned to attend the meeting in order to transact the following business.

A G E N D A

Carol Harris

Town Clerk

22 November 2018

- 1 **To receive and record apologies for absence**
- 2 **Disclosure of interest** - To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
- 3 **To approve and sign the minutes of the meeting held on 5 March 2018**
- 4 **To receive report from Town Clerk**
 - Staff appraisals
 - To receive recommendation in relation to office staff
- 5 **To consider action in relation to appointment of apprentice ground staff**
- 6 **Review of Town Clerk's appraisal and agree objectives and recommend salary point**
- 7 **To consider ex-gratia payment to staff**
- 8 **To discuss Risk Assessments**
- 9 **Matters for information and future agenda items**
- 10 **Date of next meeting: to be determined**

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**