



Battle Town Council



The Annual Meeting of the Council will be held on Tuesday, 15 May 2018 at
The Almonry, High Street, Battle at 7.30pm

PUBLIC QUESTION TIME 7.30pm to 7.45pm

Council Members are hereby summoned to attend the meeting in order to transact the following business.

A G E N D A

Carol Harris

Town Clerk
10 May 2018

1. To elect Council Chairman and receive Chairman's declaration of acceptance of office
2. To elect Council Vice-Chairman
3. To receive and record apologies for absence
4. **Disclosure of interest** In accordance with the Code of Conduct adopted by the Council, to declare any personal or pecuniary interests of Councillors on matters to be considered at the meeting, the nature of any interest and whether that interest is prejudicial.
5. To approve and sign the minutes of the Council meeting held on 17 April 2018.
6. To receive a report from County Councillor
7. To receive a report from District Councillor(s)
8. To renew adoption of standing orders and financial regulations
9. To approve formation, membership, and delegated authority levels of the standing committees, and elect committee chairmen and vice-chairmen:
 - Environment Committee
 - External Relations & Town Development Committee
 - Planning & Transport Committee
 - Finance & General Purposes Committee
10. To appoint representatives (and deputy representatives) of the Council to other bodies:
 - Battle Abbey Explanatory Board
 - Battle Area Sports Centre Management Committee
 - Battle Chamber of Commerce
 - Battle Charities Trustees (2)
 - Battle Cricket Club
 - Battle Health Pathway
 - Battle Local Action Plan (BLAP) (2)
 - Battle Marketing Group (and 1066 Country)
 - Battle Memorial Hall Committee
 - Battle Museum

Battle Town Council

- Battle Neighbourhood Plan Steering Group (3)
- Battle Twinning Association
- Beautiful Battle
- Battle Visual Arts Development Committee
- East Sussex Association of Local Councils Ltd
- Rother Association of Local Councils (2)
- Rother Voluntary Action

- 11. To review asset register**
- 12. To confirm arrangements for insurance cover**
- 13. To determine Council's eligibility to exercise the general power of competence**
- 14. To agree meeting schedule up to annual meeting 2019**
- 15. To agree renewal of direct debit arrangements for utility bills and contracted services**
- 16. To approve the Annual Governance Statement as recommended by the Finance & General Purposes Committee**
- 17. To approve the Accounting Statements and Annual Return as recommended by the Finance & General Purposes Committee**
- 18. Matters arising from minutes of previous meeting (not elsewhere on the agenda)**
- 19. Correspondence and communications**
- 20. To agree Councillors Basic Parish Allowance for 2018-19**
- 21. To consider additional expenditure in relation to gifting of access land to Mansers Shaw**
- 22. To receive minutes and agree any recommendations from Committee meetings:**
 - Personnel sub Committee 1 May 2018
 - Finance & General Purposes 1 May 2018 – purchase of Memorial Board
 - Planning & Transport 8 May 2018
 - Events sub Committee 8 May 2018
- 23. List of payments & receipts**
- 24. Reports from representatives of the Council and other reports**
- 25. Matters for information / future items for agenda**
- 26. Date of next meeting: provisionally, Tuesday 19 June 2018**

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**