



Battle Town Council



The Annual Meeting of the Council will be held on Tuesday, 14 May 2019 at
The Almonry, High Street, Battle at 7.30pm

PUBLIC QUESTION TIME 7.30pm to 7.45pm

Council Members are hereby summoned to attend the meeting in order to transact the following business.

A G E N D A

Carol Harris
Town Clerk
9 May 2019

- 1. To elect Council Chairman and receive Chairman's declaration of acceptance of office**
- 2. To elect Council Vice-Chairman**
- 3. To receive and record apologies for absence**
- 4. Disclosure of interest** In accordance with the Code of Conduct adopted by the Council, to declare any personal or pecuniary interests of Councillors on matters to be considered at the meeting, the nature of any interest and whether that interest is prejudicial.
- 5. To approve and sign the minutes of the Council meeting** held on 30 April 2019
- 6. To receive a report from County Councillor**
- 7. To receive a report from District Councillor(s)**
- 8. To review and adopt Standing Orders and Financial Regulations**
- 9. To approve formation, membership, and delegated authority levels of the standing Committees, and elect Committee Chairmen and Vice-Chairmen:**
 - Environment Committee
 - External Relations & Town Development Committee
 - Planning & Transport Committee
 - Finance & General Purposes Committee
- 10. To appoint representatives (and deputy representatives) of the Council to other bodies:**
 - Battle Abbey Explanatory Board
 - Battle Area Sports Centre Management Committee
 - Battle Chamber of Commerce
 - Battle Charities Trustees (2)
 - Battle Conservation Group
 - Battle Cricket Club
 - Battle Health Pathway
 - Battle Local Action Plan (BLAP) (3)
 - Battle Marketing Group (and 1066 Country)
 - Battle Memorial Hall Committee
 - Battle Museum
 - Battle Neighbourhood Plan Steering Group (3)
 - Battle Twinning Association

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- Beautiful Battle
 - East Sussex Association of Local Councils Ltd
 - Rother Association of Local Councils (2)
 - Rother Voluntary Action
11. **To review inventory of land and assets**
 12. **To review and adopt Risk Management Statement and Operational & Financial Risks document**
 13. **To confirm arrangements for insurance cover**
 14. **To confirm Members' agreement to receive information electronically**
 15. **To determine Council's eligibility to exercise the General Power of Competence**
 16. **To agree meeting schedule up to annual meeting 2020**
 17. **To agree renewal of direct debit arrangements for utility bills and contracted services**
 18. **To agree payment of Councillors Basic Parish Allowance and Staff Salaries by BACS**
 19. **To consider payment of annual subscriptions as follows:**
 - Rother Association of Local Councils
 - Sussex & Surrey Association of Local Councils
 - Society of Local Council Clerks
 20. **To receive a report from the Clerk**
 21. **Correspondence and communications received post agenda publication**
 22. **To receive minutes and agree any recommendations from Committee meetings:**
 - Events sub Committee 16 April 2019
 - External Relations & Town Development Committee 30 April
 23. **To agree appointment of apprentice grounds person**
 24. **To consider Licence for Rother District Council office share**
 25. **To consider placement of replica Battle Tapestry in Ceremonies Room**
 26. **To consider disposal of existing Christmas lights**
 27. **To consider entry to Scarecrow competition**
 28. **To note renewal of CCTV by Sussex Police in Battle town centre**
 29. **To receive list of payments and receipts for April 2019**
 30. **Reports from representatives of the Council and other reports**

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31. Matters for information / future items for agenda

Request for volunteers to assist with refreshments at the Wildflower Walk at Cemetery on Saturday 18 May at 2pm

32. Date of next meeting: provisionally, Tuesday 18 June 2019

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**