



Battle Town Council



Finance & General Purposes Committee

Date	Action	Responsibility	Comments	Outcome Completed
21.3.17	Investigate rules and regulations for who is in the building for lone working. Review policy. Suggested to ask fire & rescue for advice re safety issues with the Almonry	TC	Ongoing	
	Almonry windows to be cleaned inside and out	TC	Quotes received	
2.5.17	Almonry maintenance works to be issued to Battle Building Co	TC	Works commenced	Completed
5.9.17	CCTV to be purchased to the value of £3000	TC	Awaiting quotes Order placed Installation due 18 January	
	Gov.uk domain to be purchased and emails issued for Cllrs	TC	Order placed	Completed
	Investigate options for alternative bank	TC		
	Mayoral regalia	RJ/TC	Order placed for Mayoral Chain. Further information awaited re Robes	Chain donated to Council
7 .11.17	Full survey of electrical system	TC	Quotations being obtained	