

Suggested Agenda for 29 May 2018.

1. Selection of chair person
2. Selection of secretary. (This is a working party and so is not supported by the Town Clerk or deputy for minute taking. You may wish to change this for the future by including in the policy document we produce, a statement stating Heritage should be a committee or sub-committee of the town council. I propose that the minutes should be brief and only record the actions to be taken, by whom and by when. We are a **working** group.)
3. Agreement on tasks to be completed.

I propose:

- a. Development of a Heritage policy for adoption by the Town Council
- b. The creation of a local list of buildings and open spaces to be protected. The first task will be to agree the criteria we use for selection.
- c. We may wish to complete other tasks in our policy document but the above might be our immediate goals.

We may wish to divide into two groups for a and b above. A lot of the work can be done remotely via the internet so that we may only need to meet formally to agree drafts.

I enclose documents to support our work:

- THE HISTORIC ENVIRONMENT IN BATTLE AND NETHERFIELD
- Preliminary Draft Policy on the Heritage of The Civil Parish of Battle (based on the above)
- What is a local Heritage List? Parish Assembly Display
- Non-Designated Heritage Assets (Donna Moles Consultancy)
- National Heritage Listing for England – Battle Civil Parish
- Some examples in Battle of what could be the local application of this policy in Civil Parish of Battle. Parish Assembly Display.
- Local Heritage Listing. How do we decide? Are these the criteria we should use? Parish Assembly Display.
- Local Heritage Listing Historic England Advice Note 7