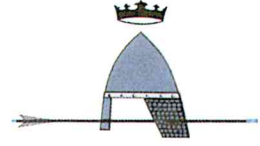


Battle Town Council



A meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** will be held on
TUESDAY, 23 JULY 2019 at the Almonry, High Street, Battle at 7.30pm

PUBLIC QUESTION TIME 7.30pm TO 7.45pm

To Cllrs: **G Favell (Chairman), M Kiloh, V Cook, J Gyngell, C Would**

(With copies to other Members for information)

Committee Members are hereby summoned to attend the meeting in order to transact the following business.

A G E N D A

Carol Harris

Town Clerk
18 July 2019

- 1. To receive and record apologies for absence**
- 2. Disclosure of interest** - To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
- 3. To approve and sign the minutes of the meeting held on 28 May 2019**
- 4. To receive the Clerk's report**
- 5. Correspondence and communications received post agenda publication**
- 6. Almonry**
 - Gas safety report
 - To consider response to Architect in relation to delay of reports
 - To consider recommendations from ESCC Accessibility Audit
- 7. Reports from Working Groups**
 - Wedding Venue
 - Almonry Development
- 8. Personnel sub Committee**
 - To receive minutes of meeting 16 July
 - To consider recommendations that:
 - a part time, experienced Tourism and Town Development Officer be recruited at a salary within the LC1 13-17 payscale (£22,021-£23,836 pro-rata), initially for a renewable 6 month contract
 - a temporary increase in the Clerk's hours to 37 (from 33)
- 9. To consider grant requests**
 - Battle Festival - £600 wildflower project
 - Battle Memorial Hall - £500 replacement of projector equipment and screen
 - Battle Marketing Group - £500 production of 2019/20 Battle Town Map

Battle Town Council

10. To consider request from Battle Museum in relation to lease

11. Action Plan

- To consider the draft BTC Statement on the Protection of the Environment
- To agree whether to apply for Local Council Award Scheme
- To consider BTC policies to ensure that all necessary policies are in place (*will be reviewing them in Nov, if not before*)
- To review draft Council Plan
- To consider recommendations for a card payment system
- To agree bank signatories and authority for online access

12. To note minutes from Beautiful Battle meetings on 12 June and 10 July 2019

13. To consider request from Battle Festival to use the Almonry for a painting challenge event

14. To receive report from Internal Auditor and consider recommendations:

- Review general reserves level (recommendation 50% of precept) at budget setting;
- To increase Ear Marked Reserves for the Almonry building;
- To consider benefits of spreading funds in accordance with Financial Services Compensation Scheme risks

15. Financial matters

- To receive budget report at 30 June 2019

16. Matters for information / future agenda items

- Review any Business Plans pertaining to the Environment, ER&TD and Planning & Transport Committees
- Review the first draft of the Strategic Plan for the Development of The Almonry
- Review the draft Management Plan for The Almonry

17. Date of next meeting: 24 September 2019

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**