



# Battle Town Council



MINUTES of a meeting of the PERSONNEL SUB-COMMITTEE  
held on TUESDAY 27 November 2018 at The Almonry, High Street, Battle at 5.30pm

**Present:** Cllrs G Favell (Chairman), D Furness and J Gyngell

**In Attendance:** Carol Harris (Town Clerk)

1. **Apologies for absence** – None.
2. **Disclosure of interest** – None.
3. **Minutes of the meeting held on 27 November 2018** were agreed and duly signed by Cllr Favell.

#### 4. **Staff Matters**

A confidential item was discussed and action agreed.

As a consequence of high workload, the Clerk had been unable to take her leave allowance. It was noted that the budget for staff salaries (4000 and 4005) has sufficient funds due to the unsuccessful appointment of an apprentice. **Members agreed to recommend to F&GP that the Clerk is paid for 5 days leave at an approximate total cost of £800.**

The salary increase recommendation for 2019-20 from the National Association of Local Councils had been received. This allowed for a larger increase to lower salary scales to bring in line with National Living Wage. **Members agreed to recommend to F&GP that salaries are increased in accordance with NALC at approx. 2% for office staff and 6% for non-office staff for 2019-20.**

The Clerk confirmed that she will personally be re-registering for her CiLCA this week at a cost of £350.

5. **Matters for information and future agenda items** – None.
6. **Date of next meeting:** to be determined

The meeting closed at 6.04pm

**CLLR G FAVELL  
CHAIRMAN**