



Battle Town Council



A meeting of the Council will be held on **TUESDAY, 16 April 2019** at
The Almonry, High Street, Battle at 7.30pm

PUBLIC QUESTION TIME 7.30pm to 7.45pm

Council Members are hereby summoned to attend the meeting in order to transact the following business.

A G E N D A

Carol Harris

Town Clerk

11 April 2019

1. **To receive and record apologies for absence**
2. **Disclosure of interest** In accordance with the Code of Conduct adopted by the Council, to declare any personal or pecuniary interests of Councillors on matters to be considered at the meeting, the nature of any interest and whether that interest is prejudicial.
3. **To approve and sign the minutes of the Council meeting held on 19 March 2019**
4. **To receive a report from the Clerk**
5. **To receive verbal reports from County Councillor and District Councillors**
6. **Correspondence and communications received post agenda publication**
7. **To receive suggestions from member of the public in relation to Almonry project and consider proposals that:**
 - **the Terms of Reference for F&GP are revised to include the care of the fabric and structures within the Almonry site are undertaken on a regular basis;**
 - **that the Action Plan for F&GP should include a professional inspection of the fabric and structure of the Almonry every 5 years;**
 - **a full structural survey is also undertaken in conjunction with the revision to the Quality Surveyor's Cost Plan (see item 8 below).**
8. **To receive draft minutes and agree any recommendations from Committee meetings:**
 - **Events sub-committee - 19 March 2019**
 - **Personnel sub-committee – 26 March 2019**
 - **Finance & General Purposes – 26 March 2019 and to consider recommendations:**
 - **that the necessary revision to the Quality Surveyor's Cost Plan be authorised and an application for the loan from the PWLB be submitted;**
 - **the existing office become the Council Chamber with formal table and space for members of the public; open plan reception for Town and District Council staff and Tourist Information Centre; existing meeting room as wedding venue and private hire; reinstated area (currently courtyard by the kitchen) a further area for hire, particularly for intimate meetings;**
 - **that the play equipment at Telham playing field be removed and the area be promoted for bee keeping within a wild flower meadow.**
 - **Environment – 2 April 2019**
 - **Planning & Transport – 9 April 2019**

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9. To consider recommendation from Personnel sub Committee in relation to Apprentice Grounds Worker
10. To consider a request from Battle Festival to support the annual Scarecrow competition
11. To propose agenda items for next SLR meeting on 22 May
12. To agree the disposal of Ford Connect Van
13. To consider wording for Statue information sign
14. To receive list of payments and receipts for March 2019
15. To receive reports from representatives of the Council
16. To consider recommendations for Parish Assembly from Events sub Committee
17. Future agenda items / matters to note
18. Date of Annual Meeting: Tuesday, 14 May 2019

ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES ARE OPEN TO THE PUBLIC