



Battle Town Council



MINUTES of a COMMUNICATIONS COMMITTEE MEETING held on TUESDAY, 11 MARCH 2014 at The Almonry, High Street, Battle at 7.30pm

Present: Cllr J Eldridge - Chairman
Cllrs R Bye, S Pry and J Sydes.

1. Election of Chairman

It was agreed that this should be deferred to the next meeting, after the Annual Council Meeting.

2. **Apologies for Absence** – Cllrs J Boryer, J Ormonde-Butler and M Palmer.

3. **Disclosure of Interest** – None.

4. **To Sign the Minutes of the Previous Meeting held on 24 September 2013.** Cllr Pry proposed approval of the minutes, seconded by Cllr Sydes. This was agreed and they were duly signed.

5. **Matters Arising from the Previous Meetings** – All covered as agenda items

6. Social Media and Website

The Committee noted that membership on Twitter followers is increasing and there has been some encouraging feedback over the last 6 month period. It was felt that it is a good platform for reaching the community and **Cllr Bye proposed to recommend to Council that the Twitter account be continued. This was seconded by Cllr Pry agreed unanimously.** It was agreed that Committee Chairmen should forward any relevant news items to the Deputy Town Clerk for this to be monitored prior to Cllr Sydes being asked to 'tweet'. It is hoped that this can be regularly used.

7. Newsletter

The Deputy Town Clerk confirmed that the latest Newsletter had arrived at lunchtime. The Committee discussed distribution and agreed to place this edition in public places. This will be advertised on the web-site and on Twitter. The Deputy Town Clerk will also ensure the Newsletter is available on the website.

The Committee agreed that the next Newsletter should be produced at the end of May for June delivery. The Deputy Clerk reported requests from Battel Bonfire Boyes and Concorde 1066 for articles to be included into the next edition. These were agreed.

8. Parish Assembly, Annual Report and Community Awards

Members noted that Battle Arts & Music group had agreed to make a short presentation at the **Parish Assembly**. The Deputy Town Clerk was asked to confirm with the County and District Councillors that they are happy to give an oral report.

Members asked that the front cover of the **Annual Report** be simplified with one large picture of the Almonry Garden and the dates of meetings on the back cover should be enlarged. The Deputy Town Clerk was asked to obtain 2 quotes for distribution with separate costs for additional items. **Cllr Bye proposed that, subject to satisfactory costs being obtained, it should be recommended to Full Council that distribution of the Annual Report should be outsourced this year. This was seconded by Cllr**

Battle Town Council

Pry and agreed unanimously.

The Committee noted that no recommendations for a **Community Award** has yet been received.

9. Budget Report 2013-14

The current underspend against budget was noted.

10. Marketing Issues

In the absence of Cllr Palmer there was no report.

11. Matters for Information and Future Agenda Items – None.

12. Date of Next Meeting: Tuesday, 10 June 2014.

The meeting closed at 8.15pm.

CLLR J ELDRIDGE
Chairman

