



Battle Town Council



A meeting of the FINANCE & GENERAL PURPOSES COMMITTEE will be held on
TUESDAY, 5 SEPTEMBER 2017 at the Almonry, High Street, Battle at 7.30pm

To Cllrs: D Furness, R Jessop, G Favell, J Gyngell, M Kiloh, A Ratcliffe.
(With copies to other Members for information)

Committee Members are hereby summoned to attend the meeting in order to transact the following business.

A G E N D A

Carol Harris

Town Clerk

31 August 2017

1. **To receive and record apologies for absence**
2. **Disclosure of interest - To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.**
3. **To approve and sign the minutes of the meeting held on 25 July 2017**
4. **Matters arising from previous meetings, not on the agenda**
5. **Correspondence and Communications**
 - To receive letters of thanks for grant from Battle Bowls Club and Kent, Surrey, Sussex Air Ambulance
6. **Almonry**

To agree:

 - purchase of CCTV to cover exterior areas;
 - appointment of Meridian Surveyors for office vacancy (retrospective);
 - recommended rent for office space (retrospective);
 - to delegate to the Town Clerk authority to accept a suitable tenant.
7. **To agree Personnel sub Committee:**
 - Membership
 - Terms of Reference
8. **To review and agree Action Plan for F&GP**
9. **To agree to delegate to the Clerk authority to accept best value electricity supplies**
10. **To discuss provision of *councillor@battletowncouncil.org.uk* email addresses**
11. **Financial matters**
 - To receive budget report to 31 July 2017
 - To note bank reconciliation to 31 July 2017
 - To approve monthly direct debit payments to:
 - Extra Energy for electricity supply
 - PHS Group for sanitary disposal

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12. To consider Grant application from Netherfield Pre-school - £1,000
13. To discuss opportunities for training of Councillors and Staff
14. To receive an update on the Mayoral Regalia
15. Matters for information and future agenda items
16. Date of next meeting: 7 November 2017

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**