



Battle Town Council



A meeting of the PERSONNEL SUB-COMMITTEE will be held on
TUESDAY, 26 MARCH 2019 at 6.30pm in the Almonry, High Street, Battle

To Cllrs: **G Favell, D Furness, J Gyngell**
(With copies to other Members for information)

Sub-Committee Members are hereby summoned to attend the meeting in order to transact the following business.

AGENDA

Carol Harris
Town Clerk
20 March 2019

- 1 **To receive and record apologies for absence**
- 2 **Disclosure of interest** - To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
- 3 **To approve and sign the minutes of the meeting held on 22 January 2019**
- 4 **To agree interview and appointment procedure for Apprenticeship post**
- 5 **Confidential Staff Matters**
 - To agree offer of permanent position for staff member
 - To consider change of role for staff member
 - To agree long service award for staff member
 - To confirm increase in pay point for staff member
- 6 **Matters to note / future agenda items**
- 7 **Date of next meeting: to be determined**

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**