



Battle Town Council



**An extra meeting of the FINANCE & GENERAL PURPOSES COMMITTEE will be held on
Tuesday, 11 October 2016 at the Almonry, High Street, Battle
immediately following the Full Council meeting**

**To Cllrs: D Furness, R Jessop, G Favell, J Gyngell, M Kiloh, A Ratcliffe,
(With copies to other Members for information)**

Committee Members are hereby summoned to attend the meeting in order to transact the following business.

A G E N D A

Carol Harris
Deputy Town Clerk
6 October 2016

- 1. To receive and record apologies for absence**
- 2. Disclosure of interest** - To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
- 3. To approve and sign the minutes of the meeting held on 27 September 2016**
- 4. To agree the selection process for recruitment of Town Clerk:**
 - To agree the person specification
 - To agree the placing of advertisements for post(s)
 - To agree the shortlisting process
 - To agree the timelines
 - To agree the interview panel
- 5. To agree a compensation package for an Acting Town Clerk and RFO in the interim.**
- 6 To agree to authorise the Acting Town Clerk to employ an assistant in the interim.**
- 7. Matters for information and future agenda items**
- 8. Date of next meeting: 8 November 2016**

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**