



Battle Town Council



A meeting of the PERSONNEL SUB-COMMITTEE will be held on
TUESDAY, 6 MARCH 2018 at 12.30pm in the Almonry, High Street, Battle

To Cllrs: G Favell, D Furness, J Gyngell
(With copies to other Members for information)

Sub-Committee Members are hereby summoned to attend the meeting in order to transact the following business.

A G E N D A

Carol Harris
Town Clerk
1 March 2018

1. To receive and record apologies for absence
2. **Disclosure of interest** - To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
3. To approve and sign the minutes of the meeting held on 7 November 2017
4. To discuss detail for apprenticeship to grounds maintenance team
5. To consider arrangements for Clerk's additional hours/holiday
6. To consider temporary increase in Town Clerk's hours of work to allow for CiLCA training
7. To agree timetable for Staff Appraisals
8. Matters for information and future agenda items
 - Risk assessments
9. Date of next meeting: to be determined

ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC