



# Battle Town Council



A meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** will be held on  
**Tuesday, 6 March 2018 at the Almonry, High Street, Battle at 7.30pm**

To Cllrs: **D Furness (Chairman), C Davies, G Favell, J Gyngell, M Kiloh, A Ratcliffe,**  
(With copies to other Members for information)

Committee Members are hereby summoned to attend the meeting in order to transact the following business.

## AGENDA

*Carol Harris*

Town Clerk

1 March 2018

**1. To receive and record apologies for absence**

**2. Disclosure of interest** - To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.

**3. To approve and sign the minutes of the meeting held on 23 January 2018**

**4. Matters arising from previous meetings**

- To note Clerk's report

**5. To review F&GP action plan**

- Objective 2 - To provide an efficient and responsive service to the public and ensure that admin systems are effective and accountable.

**6. Almonry Community Heritage Centre Working Group**

- To receive notes of meetings held on 23 January and 15 February 2018
- To discuss engagement of professional bid writer for Heritage Lottery Fund application

**7. Wedding Venue Working Group**

- To receive notes of meeting held on 2 February
- To approve recommended Aims and Objectives
- To consider recommendations in relation to improvements to the ground floor areas

**8. Almonry**

- To consider supplier of gas to the Almonry

**9. To receive recommendations from Personnel sub Committee**

In relation to:

- details of apprenticeship for grounds maintenance team
- temporary amendment to Town Clerk hours to enable completion of CiLCA
- excess hours worked over period 2016-2017

**10. Financial matters**

- To receive budget report to 31 January 2018

# *Battle Town Council*

- To receive Bank Reconciliations for periods 31 October 2017 and 31 January 2018
- To agree to carry over unspent budgets to Ear Marked Reserves as appropriate
- To consider expenditure for a gift to St Valery sur Somme of £119 for a small replica Battle Tapestry

**11. Matters for information and future agenda items**

**12. Date of next meeting: 1 May 2018**

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES  
ARE OPEN TO THE PUBLIC**