



Battle Town Council



**MINUTES of the EVENTS SUB COMMITTEE MEETING held on
WEDNESDAY 22 FEBRUARY 2017 in the Almonry, High Street, Battle, at 6.00pm**

PRESENT: Cllrs A Russell (Chairman), D Furness, M Howell,

In attendance Marilyn Waughman, Keith Robertson (Locum Clerk)

1. **Apologies for absence** – Cllr M Kiloh
2. **Disclosure of interest** – None.
3. **Minutes of the Events Sub Committee meeting held on 06 January 2017** were considered and members resolved unanimously to agree the minutes. The minutes were signed by Cllr Russell.
4. **Parish Assembly 2017**
 - 4.1. Members agreed that the date of the Parish Assembly will be 27th April; 7pm for refreshments and viewing the Neighbourhood Plan display with the meeting commencing at 7.30pm. *Action: TC to contact WI for catering arrangements.*
 - 4.2. Members confirmed that copies of the Annual Report will be delivered to all households in Battle together with the newsletter.
 - 4.3. The draft agenda was agreed with the addition of an item to present Civic Awards. Nominations for the Civic awards will be reviewed at the Full Council meeting in March and the Winners will be invited to the Parish Assembly for a presentation of the awards. *Action: TC*
It was confirmed that the County and District Councillors and our MP will be invited to the Assembly. *Action: TC*
The agenda item for an address by the Rotary Club will be subject to further information being provided as to the subject of the address. *Action: TC to confirm with the Rotary Club.*
 - 4.4. It was agreed that the Neighbourhood Plan group will display an exhibition in the Foyer and that this will remain in place until 1;00pm Sat 29th April.
 - 4.5. The Chairman of the Neighbourhood Plan Committee will speak at the Parish Assembly and will take questions from the public.
 - 4.6. Persons and organisations who have received grants from the Council will be invited to update the meeting on the application of the funds. *Action TC*
 - 4.7. Members agreed that no additional speakers or topics for discussion were needed as the agenda was sufficiently full.
 - 4.8. Members agreed that all BTC Chairs will be invited to the next Events Sub committee meeting to consider the presentation of the Parish Assembly.
 - 4.9. Draft Agenda agreed. Based on draft tabled at the meeting:
 - a) Welcome from David Furness, Chair BTC
 - b) Questions submitted in advance by members of the public in response to the Annual Report circulated to all households within the Town Council area. Answers from Chairs of Committees or their deputy or Chair of BTC
 - c) The Battle Neighbourhood Plan – Introduction by Maurice Holmes, Chair of BNP group
 - d) Presentation of Civic Awards
 - e) Questions to individual or community groups who have received grants from BTC
 - f) Rotary Club of Battle – subject to approval after receipt of further information from the club



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- g) Short presentation by District/County Councillors
- h) Short presentation by our MP, Huw Merriman

5. **Twinning Relations between Battle and St Valery – Civic links**

Members agreed to recommend to the Full Council that more formal links between Councillors and Officers and their opposite numbers in St Valery are to be fostered.

6. **Mayor's Charity Events**

Members agree the following Charity activities will be considered;

Local – To support funding for an MRI scanner for the Conquest Hospital or support for Sussex Autism

International – Street Child, supporting victims of Ebola which will include two local schools being twinned with schools in Sierra Leone.

An event of African music and food will also be arranged to raise funds.

7. **Battle in Bloom competition and presentation event.**

Marilyn Waughman updated the meeting on Battle in Bloom and members agreed that:

- The preferred date for the presentation is 20th July 2017 to be confirmed by TC.
- Advertising and promotion of the event was important and that the media to be used will include: BTC Magazine, Local Newspapers, Banners (to be purchased), Church magazine, A5 Laminated posters for distribution to the Railway Station and any other vendors in the town who will accept posters, The BTC and RDC websites and Facebook.
- Judging in second week of June – tbc

8. **Other events**

Cllr Howell commented that members of BTC only meet on a formal basis and invited Councillors, staff and their partners to her house for an informal meeting in June.

9. **Date of next meeting: Tuesday 19th April 2017**

There being no further business the meeting closed at 7.05pm