



Battle Town Council



A meeting of the ENVIRONMENT COMMITTEE will be held on
TUESDAY, 3rd AUGUST 2021 at The Emmanuel Centre, Harrier Lane, Battle, at 7.30 p.m.

To Cllrs: V Cook (Chairman), C Davies, C Hartley, M Kiloh, G Favell, H Sharman, C Would
(with copies to other Members for information)

**Committee members are hereby summoned to attend the meeting
in order to transact the following business.**

In the interests of the environment, you are requested only to print if necessary

Please note meetings are record to aid production of minutes

Public Question Time

A G E N D A

Jane de Garston
Assistant to Town Clerk
28th July 2021

1. **To record and receive apologies for absence**
2. **Disclosure of interest:** To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
3. **To approve and sign the Minutes** of the previous meeting held on 1st June 2021.
4. **To note report from Town Clerk**
5. **Correspondence & Communications** received post Agenda circulation
6. **Allotments**
 - a) To receive report from the Asst to Town Clerk and consider request
 - b) To receive results of the allotment judging
 - c) To receive minutes & consider requests from SAA meeting of 22 July 2021
 - d) To receive an update on development land at Netherfield site
 - e) To review detailed action plan for allotments 2021-2022
 - Review rents and charges and agree any increases
 - Review need to provide plots for residents with reduced mobility/flexibility
7. **Cemetery**
 - a) To receive memorial/cemetery inspection report
 - b) To consider obtaining advice & quotes for dead branch removal
 - c) To consider request for 4th interment and new memorial plaque
 - d) To consider re-instating Friends of Battle Cemetery
 - e) To consider a request for a memorial bench opposite LGR
 - f) To receive an update on parking request at cemetery entrance

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- g) To consider hedge works at St Mary's Churchyard and/or joint working party with church members
- h) To receive quote for tree work at St Mary's and agree action
- i) To review detailed action plan for the Cemetery 2021-2022
 - Consider new cemetery leaflet
 - Agree cemetery walk topics for 2022

8. Recreation Grounds

- a) To receive update from Fit for Battle and consider recommendations for Pavilion project
- b) To consider fee for regular use of Petanque terrain
- c) To consider fees for youth pitch use
- d) To receive an update on tennis court bookings & consider addition of a notice board
- e) To receive quotes for new swings for play area
- f) To review detailed action plan for the Recreation Grounds 2021-2022
 - MUGA lighting
 - Review equipment and agree any necessary improvements/provision for Telham
 - To review fees, charges and rents

9. Street Furniture & Lighting

To review detailed action plan for Street Lighting and Furniture 2021-2022

- Undertake a review of current seating provision
- Walk the town and compile a signage report

10. Remainder of BTC's Estate

- a) To consider 3 requests for use of Abbey Green
- b) To consider 'no parking' signs for Abbey Green
- c) To review detailed action plan for the Remainder of BTC's Estate 2021-2022
 - Review and update risk assessment as necessary
 - Review and update Management Programme
 - Meet with Town Clerk and grounds staff to discuss new equipment needs
 - Review fees, charges and rents, and recommend any increases for remainder of estate
 - Complete species survey and report to Committee for managing Amenity Field as wild meadow

11. Cricket ground

- a) To discuss vehicle parking
- b) To consider repairs to fencing

12. Financial Matters

- a) To receive budget report to 30 June 2021
- b) To consider applications for Post Covid-19 Recovery Grant

13. Matters for information / future agenda items

To receive update regarding digitising cemetery records

14. Date of next meeting: 5th October 2021

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND
ITS COMMITTEES ARE OPEN TO THE PUBLIC**