



Battle Town Council



**MINUTES of a meeting of the FINANCE & GENERAL PURPOSES COMMITTEE
held on Tuesday, 25 October 2016 at The Almonry, High Street, Battle at 7.00pm**

Present: Cllrs R Jessop, G Favell, J Gyngell and M Kiloh

In Attendance: Carol Harris (Deputy Town Clerk)

Cllr Kiloh took the Chair in the absence of both Cllrs Furness and Jessop.

- 1. Apologies for absence** – Cllrs D Furness and A Ratcliffe.
- 2. Disclosure of interest** – None.
- 3. Minutes of the meetings held on 11 October 2016** – Subject to: item 4, the amendment of “The interview panel was agreed as Cllrs Favell, Furness, Jessop and Gyngell”, not Ratcliffe and item 5, that Acting Town Clerk should be amended to “Acting Town Clerk and Responsible Finance Officer”, the minutes were duly signed, at the end of the meeting, by Cllr Jessop as a true record of the meeting.

The Deputy Town Clerk(DTC) was asked to leave the meeting and Cllr Gyngell agreed to take notes. Cllr Jessop arrived, gave his thanks to Cllr Kiloh and took the Chair.

4. To review selection process for the appointment of Town Clerk following advice received from SSALC

This was discussed by the Committee prior to the DTC being invited back to the meeting. Members confirmed that the DTC would be interviewed for the position of Town Clerk on 7 November at 10am. In the event that the DTC is successful, SSALC will be asked to progress the vacancy for a Deputy.

5. Matters for information and future agenda items

None

6. Date of Next Meeting: Tuesday 8 November 2016

The meeting closed at 7.22pm

**CLLR R JESSOP
CHAIRMAN**