



# Battle Town Council



The Annual Meeting of the Council will be held on Tuesday, 16 May 2017 at  
The Almonry, High Street, Battle at 7.30pm

PUBLIC QUESTION TIME 7.30pm to 7.45pm

Council Members are hereby summoned to attend the meeting in order to transact the following business.

## A G E N D A

*Carol Harris*

Town Clerk

11 May 2017

1. To elect Council Chairman and receive Chairman's declaration of acceptance of office
2. To elect Council Vice-Chairman
3. To receive and record apologies for absence
4. **Disclosure of interest** To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
5. To approve and sign the minutes of the Council meeting held on 4 April 2017
6. To receive a suggestion relating to the Mayor's regalia
7. To review and adopt standing orders and financial regulations
8. To approve formation, membership, delegated authority levels of the standing committees (Terms of Reference), and elect committee chairmen and vice-chairmen:
  - Environment Committee
  - External Relations & Town Development Committee
  - Planning & Transport Committee
  - Finance & General Purposes Committee
9. To appoint representatives (and deputy representatives) of the Council to other bodies:
  - Battle Abbey Explanatory Board
  - Battle Area Sports Centre Management Committee
  - Battle Chamber of Commerce
  - Battle Charities Trustees (2)
  - Battle Cricket Club
  - Battle Health Pathway
  - Battle Local Action Plan (BLAP) (3)
  - Battle Marketing Group (and 1066 Country)
  - Battle Memorial Hall Management Committee
  - Battle Museum
  - Battle Neighbourhood Plan Steering Group (3)
  - Battle Partnership
  - Battle Visual Arts Development Committee
  - Beautiful Battle
  - East Sussex ALC Ltd (2)
  - Netherfield Village Hall
  - Rother ALC (2)

# *Battle Town Council*

- Rother Voluntary Action (RVA)

10. To review asset register
11. To confirm arrangements for insurance cover
12. To determine Council's eligibility to exercise the general power of competence
13. To review Register of Members' interests
14. To agree meeting schedule up to annual meeting 2017
15. To agree renewal of direct debit arrangements for utility bills and contracted services
16. To approve the Annual Governance Statement
17. To approve the Accounting Statements and Annual Return
18. Correspondence and communications
19. To receive a report from County Councillor
20. To receive a report from District Councillor(s)
21. To consider funding opportunity from Battle Muffins Club
22. To receive minutes and agree any recommendations from Committee meetings:
  - Finance & General Purposes 2 and 9 May 2017
  - Planning & Transport on 5 and 19 April and 3 May 2017
  - Environment 18 April 2017
  - External Relations & Town Development 25 April 2017
23. To consider Emergency First Aid at Work course
24. List of payments & receipts
25. Reports from representatives of the Council and other reports
26. To agree date for social gathering – invitation from Cllr Howell
27. Matters for information / future items for agenda
28. Date of next meeting: Tuesday, 18 July 2016

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES  
ARE OPEN TO THE PUBLIC**