

Events sub-committee – agreed by Full Council on 22 November 2016

Objective

To agree and plan regular and one-off events for the Town Council

Specific

1. To agree dates and venues of Town Council events, including Annual Assembly
2. To recommend budgets for each event to the ER&TD Committee
3. To arrange publicity for events

Membership

The membership shall be a minimum of three Councillors. Non-Councillors may be added to the sub-committee as required.

Mode of operation

To meet as required to co-ordinate event planning.

To report to the External Relations and Town Development Committee.