



Battle Town Council



A Meeting of the ENVIRONMENT COMMITTEE will be held on
TUESDAY, 2 OCTOBER 2018 at 7.30pm at The Almonry, High Street, Battle

To Cllrs: G Favell (Chairman), J Boryer, M Dass, P Fisher, D Furness, J Gyngell, M Howell
(with copies to other Members for information)

**Committee members are hereby summoned to attend the meeting
in order to transact the following business.**

A G E N D A

Carol Harris

Town Clerk

26 September 2018

1. **To record and receive apologies for absence**
2. **Disclosure of interest:** To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
3. **To approve and sign the Minutes** of the previous meeting held on 7 August 2018.
4. **To note report from Town Clerk**
5. **Correspondence & Communications** received post Agenda circulation
6. **Cemetery**
 - a) To review detailed action plan for the Cemetery
 - b) To consider action on dead trees in natural burial area
 - c) To agree delegation of authority to Town Clerk for renewal of electricity supplier, due January 2019
 - d) To ratify agreement that burials of non-resident children are charged at half the adult non-resident rate but with no admin fee
 - e) To consider purchase of trailer for cemetery use
 - f) To agree tree work to Ash adjacent to Langton Close property
7. **Allotments**
 - a) To review detailed action plan for allotments
 - i. Review usage of allotments with regard to rationalisation of plots/sites – review of inspection reports and assess whether options for rationalisation need to be prepared for discussion at the next meeting
 - b) To receive an update on current vacancies and report from (t)Deputy Town Clerk
 - c) To consider action to trees on Cherry Garden boundary to Little Park Farm land
8. **Recreation Grounds**
 - a) To review detailed action plan for the Recreation Grounds
 - i. Agree construction design of Petanque court prior to seeking quotes
 - ii. Agree table tennis equipment provider
 - iii. Review report from play equipment inspections

Battle Town Council

- b) To note grant from Rother District Council for junior pitch:
 - i. Authorise Town Clerk to arrange works
 - ii. Consider request for free use of Pavilion, MUGA and junior pitch for walking football for over 50's
- c) To note grant from Rother District Council for shelter
 - i. To note that Claverham Community College (Friends of Rec) need to raise £400
- d) To note Battle Health Pathway minutes
- e) Fit for Battle
 - i. Receive notes from meeting on 28 August and verbal update from meeting earlier in the day
- f) The Conservation Volunteers
 - To consider:
 - i. clearing out streams in Mansers Shaw
 - ii. felling the extraneous Oak tree in Mansers Shaw (recommendation from High Weald AONB Officer)

9. Street Furniture & Lighting

- a) To review detailed action plan for Street Lighting and Furniture
 - i. To consider report from Cllr Dass regarding signage
- b) To consider replacement columns, as recommended by street light contractor

10. Remainder of BTC's Estate

- a) To review detailed action plan for the Remainder of BTC's Estate
 - i. Review fees for Cemetery and Recreation Ground
 - ii. Agree fees for Abbey Green
 - iii. Review rents
- b) To agree condition for hire of Abbey Green

11. Financial Matters

- a) To note budget report at 31 August 2018
- b) To consider budget 2019-20; including additional items:
 - Equipment: strimmer £400
 - Amenity field maintenance £500
 - Petanque £1,000
 - Outdoor gym equipment £5,000 into EMR
 - Fit for Battle: Pavilion/cafe £10,000 (as agreed last year)
 - Battle Health Pathway £10,000 (as agreed last year)

12. To consider splitting the Environment Committee

13. Matters for information / future agenda items

14. Date of next meeting: 4 December 2018

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND
ITS COMMITTEES ARE OPEN TO THE PUBLIC**