



Battle Town Council



**MINUTES of a meeting of the FINANCE & GENERAL PURPOSES COMMITTEE
held on TUESDAY, 9 MAY 2017 at The Almonry, High Street, Battle at 7.30pm**

Present: Cllrs D Furness (Chairman), G Favell, J Gyngell, M Kiloh and A Ratcliffe.

In Attendance: Carol Harris (Town Clerk)

- 1. Apologies for absence** – Cllr R Jessop.
- 2. Disclosure of interest** – None.
- 3. Minutes of the meetings held on 2 May 2017** – These were approved by Members and duly signed by Cllr Furness.
- 4. Membership of Standing Committees**
Subject to the re-election of Cllrs Furness and Jessop as Chairman and Vice-Chairman, Members agreed to recommend the formations of Standing Committees to Full Council as:

Environment	External Relations & Town Development	Planning & Transport	Finance & General Purposes
J Boryer	C Davies	C Davies	M Kiloh (immediate past Chairman)
G Favell	G Favell	J Gyngell	Chairman of Council
J Gyngell	P Fisher	M Howell	Vice Chairman of Council
M Howell	M Palmer	A Ratcliffe	Chairman of Environment
J Reeves	A Ratcliffe	A Russell	Chairman of ER&TD
			Chairman of P&T

5. Annual Return and year-end figures

The Chairman reported that, following extensive work to balance year-end figures, the Clerk had identified several issues: particularly in relation to the previous dealing of petty cash and mis-allocation on the accounting system of income and expenditure. This had resulted in the year-end process not being completed as intended. The Clerk informed Members that she would be contacting the Auditor for advice and would circulate the relevant completed documents via email as soon as possible.

Cllr Favell requested that consideration be given at the Annual Meeting to the amendment of the Financial Regulations to ensure Committee Chairmen have more knowledge of items of income and expenditure.

6. Matters for information and future agenda items

Cllr Ratcliffe highlighted that there are already 3 Council representatives on the Neighbourhood Plan Steering Group: Cllrs Howell, Jessop and Russell.

Cllr Furness suggested that Susan Linton be invited to speak at the next Council meeting on her proposal for the Mayoral Regalia. This was agreed.

- Maintenance of Almonry

7. Date of next meeting: provisionally, 4 July 2017

The meeting closed at 7.50pm

**CLLR D FURNESS
CHAIRMAN**