



# Battle Town Council



A Meeting of the ENVIRONMENT COMMITTEE will be held on  
TUESDAY, 4 June 2019 at 7.30pm at The Almonry, High Street, Battle

To Cllrs: V Cook (Chairman), M Kiloh, B Brown, G Favell, L Samms, H Sharman, C Would  
(with copies to other Members for information)

Committee members are hereby summoned to attend the meeting  
in order to transact the following business.

## A G E N D A

*Carol Harris*  
Town Clerk  
30 May 2019

1. **To record and receive apologies for absence**
2. **Disclosure of interest:** To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
3. **To approve and sign the Minutes** of the previous meeting held on 2 April 2019.
4. **To note report from Town Clerk**
5. **Correspondence & Communications** received post Agenda circulation
6. **To review and agree Action Plan for 2019/20**
  - To agree individual responsibilities
7. **Allotments**
  - a) To review detailed action plan for allotments
  - b) To receive a report from Assistant Town Clerk
  - c) To receive further complaints regarding chicken at Cherry Gardens site
  - d) To agree judges for allotment competition
  - e) To agree judging criteria
  - f) To receive quote for water stop taps for Cherry Gardens and Virgins Croft
  - g) To agree inspection dates
  - h) To appoint Senlac Allotment Association member
8. **Cemetery**
  - a) To review detailed action plan for the Cemetery
  - b) To agree date for memorial inspection
  - c) To receive update on mortuary works
  - d) To consider a request for prepayment of chapel & interment fee
  - e) To consider replacement notice board
  - f) To request volunteers to assist at Butterfly Walk on 8<sup>th</sup> June
9. **Recreation Grounds**
  - a) To review detailed action plan for the Recreation Grounds

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- b) To agree to consult High Weald AONB officer in relation to land management, in conjunction with grounds staff; particularly in relation to compost bins
- c) To consider name for café area for funding purposes
- d) To agree business plan for café area
- e) To consider donation of memorial bench and flowering cherry tree

## **10. Street Furniture & Lighting**

- a) To review detailed action plan for Street Lighting and Furniture
- b) To receive update on direction sign at George Meadow

## **11. Remainder of BTC's Estate**

- a) To review detailed action plan for the Remainder of BTC's Estate
- b) To consider Abbey Green Agreement with English Heritage
- c) To agree formation of Health & Safety Risk Assessment
- d) To receive an update on skate ramp
- e) To agree purchase of statue information sign

## **12. Financial Matters**

- a) To note budget report at 31 March 2019
- b) To consider action in relation to non-payment of invoices

## **13. Matters for information / future agenda items**

- To consider a bin replacement programme

## **14. Date of next meeting:** 6 August 2019

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND  
ITS COMMITTEES ARE OPEN TO THE PUBLIC**