



Battle Town Council



A Meeting of the ENVIRONMENT COMMITTEE will be held on
TUESDAY, 3 OCTOBER 2017 at 7.30pm at The Almonry, High Street, Battle

To Cllrs: **G Favell (Chairman), J Boryer, P Fisher, D Furness, J Gyngell, R Jessop, M Howell,
J Reeves** (with copies to other Members for information)

**Committee members are hereby summoned to attend the meeting
in order to transact the following business.**

A G E N D A

Carol Harris
Town Clerk
28 September 2017

- 1. To record and receive apologies for absence**
- 2. Disclosure of interest:** To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
- 3. To approve and sign the Minutes** of the previous meeting held on 1 August 2017.
- 4. Matters arising from previous meetings, not on this agenda**
To note report from Town Clerk (TC)
- 5. Correspondence & Communications** received post Agenda circulation
- 6. Allotments**
 - a) To receive an update on current vacancies
 - b) To review the Action Plan for Allotments
 - c) To review fees, charges and deposits
 - d) To receive a report on the recent routine inspections
 - e) To agree replacement of padlock at Watch Oak
- 7. Cemetery**
 - a) To review the Action Plan for the Cemetery
 - b) To review fees, charges and deposits
 - c) To agree a Hire Agreement for the Ceremonies Room
 - c) To discuss the arrangements for the consecration of the new children's cemetery
 - d) To receive a report on the Friends of Battle Cemetery group
 - e) To receive a report from the South & South East in Bloom competition
 - f) To consider method of disposal of prayer furniture and bellows
 - g) To receive a request for private access to cemetery with related works from Norman Close
- 8. Recreation Grounds**
 - a) To review the Action Plan for the Recreation Grounds
 - b) To review fees, charges and deposits
 - c) To receive a report from the Recreation Grounds Working Group
 - d) To consider budget requirement for Pavilion project

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- e) To consider and agree any action following Annual Play Inspection
- f) To review parking situation at the car park in the NTR recreation ground
- g) To note successful grant application for Castle themed play equipment and agree supplier
- h) To consider budget for 2018/19 for match funding equipment for children detailed in Action Plan
- i) To note progress on Battle Health Pathway project, including previous minutes

9. Street Furniture & Lighting

- a) To review the Action Plan for Street Furniture & Lighting

10. Remainder of BTC's Estate

- a) To review the Action Plan for the remainder of BTC's Estate
- b) To review fees, charges and deposits including George Meadow and Pre-school
- c) To discuss maintenance of Oak tree bed – Marilyn Waughman, Beautiful Battle Chairman
- d) To agree replacement stile at footpath into Mansers Shaw
- e) To consider fun circuit equipment for children at Mansers Shaw and agree budget if necessary
- f) To agree to add the Amenity site as a wildflower meadow area to the Action Plan and Asset Register
- g) To consider the offer of a plot to Parchment Trust

11. Financial Matters

- a) To note income and expenditure to 31 July 2017
- b) To summarise budget recommendation for 2018/19 and to include essential equipment for groundstaff

12. Matters for information / future agenda items

13. Date of next meeting: 5 December 2017

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND
ITS COMMITTEES ARE OPEN TO THE PUBLIC**