



Battle Town Council



A meeting of the PERSONNEL SUB-COMMITTEE will be held on
TUESDAY, 7 NOVEMBER 2017 at 6.30pm in the Almonry, High Street, Battle

To Cllrs: **G Favell, D Furness, R Jessop**
(With copies to other Members for information)

Sub-Committee Members are hereby summoned to attend the meeting in order to transact the following business.

A G E N D A

Carol Harris
Town Clerk
1 November 2017

1. **To receive and record apologies for absence**
2. **Disclosure of interest** - To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
3. **To approve and sign the minutes of the meeting held on 21 March 2017**
4. **To consider recommendation to F&GP following completion of the (t) Deputy Town Clerk's probation period**
5. **To review the Town Clerk's appraisal**
6. **To consider recommendation to F&GP for Clerk's membership to Society of Local Council Clerks**
7. **To review salaries of all staff and consider recommendation to F&GP**
8. **To consider recommendation to F&GP regarding staff Christmas bonuses**
9. **To review Sickness and Absence Policy**
10. **Matters for information and future agenda items**
11. **Date of next meeting: to be determined**

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**