



Battle Town Council



A meeting of the FINANCE & GENERAL PURPOSES COMMITTEE will be held on
TUESDAY, 25 SEPTEMBER 2018 at the Almonry, High Street, Battle at 7.30pm

To Cllrs: D Furness, C Davies, G Favell, J Gyngell, M Kiloh.
(With copies to other Members for information)

Committee Members are hereby summoned to attend the meeting in order to transact the following business.

A G E N D A

Carol Harris

Town Clerk

20 September 2018

1. To receive and record apologies for absence
2. Disclosure of interest - To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
3. To approve and sign the minutes of the meeting held on 24 July 2018
4. Matters arising from minutes of previous meeting (not elsewhere on the agenda)
 - Town Clerk's Report
5. Wedding Venue Working Group
 - To receive an update
 - To receive recommendations:
 - folding chairs should be purchased for use in the Arbour and garden
 - a standard listing is included on the ESCC Ceremonies in Sussex Venue listing
 - adverts are placed in the BTC Newsletter and on Rother Alerts
 - advertising leaflets, articles for free magazines, Battle Observer etc. be prepared when photographs from the Wedding Fayre become available
 - install lighting in Arbour using battery or mains power
 - bookings to be accepted for weddings conducted by a celebrant
 - hold a joint wedding fayre with Battle Memorial Hall in 2019
 - approve Cllr Gyngell and Favell as additional Responsible Persons
6. Almonry Community Heritage Education Centre Working Group
 - To receive an update
7. To consider request from Battle District Museum for amendments to current Lease
8. To consider condition proposals for accommodating Rother District Council advisor
9. To consider formation of Policy Working Group
10. To consider:
 - i. Purchase of Deputy Mayoral Regalia
 - ii. Purchase of Battle Town Flag
 - iii. Usual joint Battle Guide advertisement with Museum
 - iv. Employment Law and Health & Safety Consultancy Services

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11. To review and update Action Plan Objective 3

12. To review Committee Action Plans

13. Financial matters

- To receive budget report to 31 August 2018
- To consider budget 2019-20

14. Matters for information and future agenda items

- Office staffing

15. Date of next meeting: 6 November 2018

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**