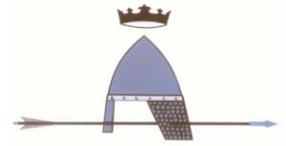


Battle Town Council



MINUTES of the EVENTS SUB COMMITTEE MEETING held on TUESDAY 8 AUGUST in the Almonry, High Street, Battle, at 6.00pm

PRESENT: Cllrs A Russell (Chairman), G Favell, M Howell, R Jessop and M Kiloh.

In attendance Carol Harris (Town Clerk)

1. **Apologies for absence** – None.
2. **Disclosure of interest** – None.
3. **Minutes of the Events Sub Committee meeting held on 13 June 2017** were agreed and duly signed by Cllr Russell.

4. "In Bloom" competitions

The Clerk confirmed that the number of entrants into the Battle in Bloom (BiB) competition was in line with recent years; although still low. It was agreed that the March Newsletter should promote the competition next year. Marilyn Waughman and Peter Mills were thanked for their judging of both the gardens and the town. The Clerk reported that the awards event was well attended and, as food and refreshments had been purchased from a local supermarket, had come in under budget.

5. Mayor's Charity

Cllr Furness had nothing to report at this time.

6. Hosting of Welcome Reception for Battle Twinning Association 25 August

The **Battle Twinning Association** had suggested that the formation of a website is in hand. They had also confirmed approximately 80 guests will be attending the welcome reception. Members agreed that the wine should be English. Cllr Kiloh suggested that Councillors should not be expected to serve refreshments when hosting events although she accepted that there was no budget to allow for waiting staff on this occasion. **Members agreed to recommend to Council that £100 remaining from the BiB event be added to the agreed £175 budget for the welcome reception for the St Valery sur Somme guests and their hosts.** The Clerk was asked to request that all Councillors attend and assist with serving refreshments. It was noted that the Town Mayor will be expected to welcome the guests in French.

7. Signing of the Armed Forces Covenant on 27 August

The Clerk confirmed that the Lord Lieutenant and the Deputy Mayor of St Valery sur Somme will be attending this event. Capt Darrington-Slegg is arranging for military personnel to attend and is meeting with the Clerk on Tuesday to discuss the detail of the event. The Clerk was asked to invite the press.

8. "Souvenir Normand" memorial ceremony on 14 October

Cllr Russell confirmed that he had made contact with the Chairman of the Souvenir Norman group and she had confirmed that the Mayor would be welcome to attend in an informal capacity. Mrs Gibbons had asked for the Council's support in their quest for the stonework to be repaired by English Heritage. **It was agreed that this should be discussed by Full Council.**



Battle Town Council



9. Parish Assembly 24 April 2018

Members discussed this year's Assembly and considered how it could be improved for next year. It was agreed that:

- all Town, District and County Councillors should be seated facing residents;
- as the date has already been approved, Full Council would be asked to confirm availability;
- the cost for the Memorial Hall to set up and put away chairs and tables should be in the budget for next year;
- a limit of 5 minutes for speakers.

10. Matters for information / future agenda items – None.

11. Date of next meeting: Tuesday, 19 December 2017 at 6pm

There being no further business the meeting closed at 6.50pm