



Battle Town Council



**MINUTES of an Extraordinary Meeting of the
FINANCE & GENERAL PURPOSES COMMITTEE
held on Thursday, 26 June 2014 at
The Almonry, High Street, Battle at 6.30pm**

Present: Cllr D Furness - Chairman
Cllrs: R Bye, P Fisher and R Jessop.
Absent: Cllr Sydes.

4.1. Apologies for Absence – Cllr M Kiloh.

4.2. Disclosure of Interest – None.

4.3. Minutes of the Meeting held on 4 March 2014. Cllr Bye proposed approval of the minutes, seconded by Cllr Fisher. This was agreed and they were duly signed.

4.4. Annual Return.

The Clerk explained that delegated authority had been given from the Full Council for this Committee to consider approval of the Annual Return.

A copy of the Annual Return had been circulated together with reasons for the variations between 2012–13 and 2013–14. The Internal Auditors had also signed off Section 4 of the Return confirming that all the various internal controls had been implemented satisfactorily. With this reassurance in mind the Committee reviewed each of the questions on the Annual Return and the comments made by the Auditor. The Internal Auditor had made comments about the Playground Inspection reports specifically that where no action was deemed necessary about reported defects that this should be noted, and that no inspections had taken place between 19th July and 29th October 2013. The Committee were disappointed that the Internal Auditor had not mentioned this as inspections had taken place; it seems that the auditor could not find the available reports. The Committee asked the Clerk to write to the Internal Auditor about this and enclose a copy with the completed Annual Return. The comments about reported defects were noted.

With this in mind **Cllr Bye proposed** that the Committee (1.) endorse the figures in Section 1 of the Return and respond positively to the questions in section 2 (and this was signed by Cllr D Furness,) and to endorse the explanation of variances and (2.) to reappoint the Internal Auditor but to review the appointment next year. **Cllr Jessop seconded** the proposal and it was unanimously agreed.

4.5. Date of Next Meeting: Tuesday, 3 September 2014 but an interim meeting may be scheduled.

The meeting closed at 7.20 pm

**CLLR D FURNESS
CHAIRMAN**

